

INSTITUTE OF COOPERATIVE MANAGEMENT, JAIPUR

Approved Calendar of Training Programmes for the Year 2024-25

Sr. No.	Name of Programme	Duration (in Days)	Capacity	From	To	Organization	Month
1	How to do the existing business better in the post reform scenario for the PACS Secretaries under NABARD SOFTCOB Scheme	4	30	01-04-2024	04-04-2024	Softcob	April, 2024
2	Self sustenance through improved Governance and Management of Resources for the PACS Board Members under NABARD SOFTCOB Scheme	2	30	18-04-2024	19-04-2024	Softcob	April, 2024
3	Programme on "Audit Procedure, Accounting Procedure and Analysis of Financial Statement" for the Auditors of Cooperative Department	3	20	22-04-2024	24-04-2024	CD	April, 2024
4	How to do the existing business better in the post reform scenario for the PACS Secretaries under NABARD SOFTCOB Scheme	4	30	22-04-2024	25-04-2024	Softcob	April, 2024
5	Certificate Course for Store keeper	84	40	22-04-2024	14-07-2024	DGR	April, 2024
6	Programme on "Maintainance of Accounts & Accounting System, Audit Report Feeding, Audit Objection and Compliance" for the Accountants/Executive Officers of Consumer Store.	3	20	24-04-2024	26-04-2024	Consumer Store	April, 2024
7	Project Appraisal and Loan Documentation – Non Farm Sector for the Farm Sector Br. Managers / Asstt. Managers / Officers of Banks under NABARD SOFTCOB Scheme	5	30	29-04-2024	03-05-2024	Softcob	April, 2024
8	CAS - MIS for the PACS Secretaries under NABARD SOFTCOB Scheme	3	30	06-05-2024	08-05-2024	Softcob	May, 2024
9	Programme on E-Office/E- Filing Procedure for the personnel of Cooperative Department	3	20	13-05-2024	15-05-2024	CD	May, 2024
10	Diploma in Industrial Co-operative Management	84	40	13-05-2024	04-08-2024	DGR	May, 2024
11	Business Development Plan for the PACS Secretaries under NABARD SOFTCOB Scheme	3	30	15-05-2024	17-05-2024	Softcob	May, 2024
12	Programme on "Banking Law, Practice and General Banking" for the officers of UCBs	2	20	20-05-2024	21-05-2024	UCB	May, 2024
13	Programme on GST and other applicable Taxes for the Cooperative for the Personnel of Cooperative Department, Consumer Cooperative and other Cooperative Institutions	3	20	22-05-2024	24-05-2024	CD-Insti	May, 2024
14	Programme on "Digitalization and Automation in Purchase Management, Inventory Management and Purchase through RTPP Act and GEM (Govt. E Market)" for the employees of Dairy Cooperatives	3	30	22-05-2024	24-05-2024	Dairy	May, 2024
15	Non-Fund Business and Cross Selling for the Br. Managers / Asstt. Managers / Officers of Banks under NABARD SOFTCOB Scheme	3	30	22-05-2024	24-05-2024	Softcob	May, 2024
16	Certificate Course on Warehouse Supervisor	84	40	27-05-2024	18-08-2024	DGR	May, 2024
17	How to do the existing business better in the post reform scenario for the PACS Secretaries under NABARD SOFTCOB Scheme	4	30	28-05-2024	31-05-2024	Softcob	May, 2024
18	CAS - MIS for the PACS Secretaries under NABARD SOFTCOB Scheme	3	30	03-06-2024	05-06-2024	Softcob	June, 2024
19	Higher Diploma in Cooperative Management	180	20	03-06-2024	29-11-2024	CD	June, 2024
20	Programme on "Arbitration" for the Officers/Personnel of Cooperative Department	3	20	10-06-2024	12-06-2024	CD	June, 2024
21	Diploma in Industrial Co-operative Management	84	40	10-06-2024	01-09-2024	DGR	June, 2024
22	Know your Customer, Prevention of Money Laundering and Customer Protection for the Clerks and Cashiers under NABARD SOFTCOB Scheme	3	30	12-06-2024	14-06-2024	Softcob	June, 2024

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23	Programme on "Project Appraisal & Loan Documentation" for the personnel of UCBs	3	20	18-06-2024	20-06-2024	UCB	June, 2024
24	Business Development Plan for the PACS Secretaries under NABARD SOFTCOB Scheme	3	30	24-06-2024	26-06-2024	Softcob	June, 2024
25	Certificate Course on Warehouse Supervisor	84	40	24-06-2024	15-09-2024	DGR	June, 2024
26	Programme on Yoga & Health for women Officers/Staff of Cooperative Department/Institutions	3	20	26-06-2024	28-06-2024	CD	June, 2024
27	How to do the existing business better in the post reform scenario for the PACS Secretaries under NABARD SOFTCOB Scheme	4	30	01-07-2024	04-07-2024	Softcob	July, 2024
28	Banking Law and Practice and Legal Aspects in Loan Proposals for the Officers of Banks under NABARD SOFTCOB Scheme	3	30	10-07-2024	12-07-2024	Softcob	July, 2024
29	Programme on Yoga & Health for women Officers/Staff of Cooperative Department/Institutions	3	20	10-07-2024	12-07-2024	CD-Insti	July, 2024
30	How to do the existing business better in the post reform scenario for the PACS Secretaries under NABARD SOFTCOB Scheme	4	30	15-07-2024	18-07-2024	Softcob	July, 2024
31	Programme on "Computer Application" for the Inspector and Junior Assistant's of Cooperative Department	3	20	22-07-2024	24-07-2024	CD	July, 2024
32	CAS - MIS for the PACS Secretaries under NABARD SOFTCOB Scheme	3	30	22-07-2024	24-07-2024	Softcob	July, 2024
33	Diploma in Industrial Co-operative Management	84	40	22-07-2024	13-10-2024	DGR	July, 2024
34	Internal Checks and Controls for the Officers of Banks under NABARD SOFTCOB Scheme	3	30	29-07-2024	31-07-2024	Softcob	July, 2024
35	Programme on "Online Registration of Institutions" for the Inspectors and Ministerial Staff of Cooperative Department	3	20	31-07-2024	02-08-2024	CD	July, 2024
36	Business Development Plan for the PACS Secretaries under NABARD SOFTCOB Scheme	3	30	31-07-2024	02-08-2024	Softcob	July, 2024
37	CAS - MIS for the PACS Secretaries under NABARD SOFTCOB Scheme	3	30	05-08-2024	07-08-2024	Softcob	August, 2024
38	Programme on NPA Management, Recovery Procedure and Legal Action under section 89, 99 and 100 for the Managers of CCB's and PLDBs	3	20	05-08-2024	07-08-2024	CCBs-PLDB	August, 2024
39	Programme on Rajasthan Cooperative Society Act for the Inspector and Junior Assistant of Cooperative Department	3	20	12-08-2024	14-08-2024	CD	August, 2024
40	Business Development, Profit Planning and Diversification for the Br. Managers/ Asstt. Managers / Officers of Banks under NABARD SOFTCOB Scheme	3	30	12-08-2024	14-08-2024	Softcob	August, 2024
41	One day workshop on positive Mental Health in work pace and Stress Management for the Officers / Staff of Coop. Institutions.	1	20	16-08-2024	16-08-2024	Insti	August, 2024
42	Business Development Plan for the PACS Secretaries under NABARD SOFTCOB Scheme	3	30	20-08-2024	22-08-2024	Softcob	August, 2024
43	Programme on "Digitalization and Automation in Purchase Management, Inventory Management and Purchase through RTPP Act and GEM (Govt. E Market)" for the employees of Dairy Cooperatives.	5	30	21-08-2024	25-08-2024	Dairy	August, 2024
44	Programme on "Recovery and SARFAESI ACT" for the Officers of UCB	2	20	22-08-2024	23-08-2024	UCB	August, 2024
45	Programme on "Liquidation for the Liquidators of Cooperative Societies" for the Officers/Personnel of Cooperative Department	3	20	27-08-2024	29-08-2024	CD	August, 2024
46	CAS - MIS for the PACS Secretaries under NABARD SOFTCOB Scheme	3	30	27-08-2024	29-08-2024	Softcob	August, 2024

Sr. No.	Name of Programme	Duration (In Days)	Capacity	From	To	Organization	Month
47	Certificate Course in Retail Management	84	40	27-08-2024	18-11-2024	DGR	August, 2024
48	Project Appraisal and Loan Documentation – Farm Sector for the Br. Managers / Asstt. Managers/ Officers of Banks under NABARD SOFTCOB Scheme	5	30	02-09-2024	06-09-2024	Softcob	September, 2024
49	Programme on "Departmental Inquiry and Disciplinary Action" for the Officers/Personnel of Cooperative Department	3	20	09-09-2024	11-09-2024	CD	September, 2024
50	How to do the existing business better in the post reform scenario for the PACS Secretaries under NABARD SOFTCOB Scheme	4	30	09-09-2024	12-09-2024	Softcob	September, 2024
51	Business Development Plan for the PACS Secretaries under NABARD SOFTCOB Scheme	3	30	17-09-2024	19-09-2024	Softcob	September, 2024
52	Programme on Group Dynamics and Team Building Techniques for the personnel of Coop. Institutions.	3	20	18-09-2024	20-09-2024	Insti	September, 2024
53	Cash Management and Fake Note Detection for the Clerks and Cashiers under NABARD SOFTCOB Scheme	3	30	23-09-2024	25-09-2024	Softcob	September, 2024
54	Programme on "Noting and Drafting " for the personnel of Cooperative Department	3	20	25-09-2024	27-09-2024	CD	September, 2024
55	CAS - MIS for the PACS Secretaries under NABARD SOFTCOB Scheme	3	30	30-09-2024	02-10-2024	Softcob	September, 2024
56	Asset and Liability Management for the Officers of Banks under NABARD SOFTCOB Scheme	3	30	07-10-2024	09-10-2024	Softcob	October, 2024
57	Business Development Plan for the PACS Secretaries under NABARD SOFTCOB Scheme	3	30	14-10-2024	16-10-2024	Softcob	October, 2024
58	Programme on "Preparing of Audit Report and Compliance of Audit Objections" for the Inspectors of Cooperative Department	3	20	16-10-2024	18-10-2024	CD	October, 2024
59	How to do the existing business better in the post reform scenario for the PACS Secretaries under NABARD SOFTCOB Scheme	4	30	21-10-2024	24-10-2024	Softcob	October, 2024
60	Book Keeping & Acct using Tally	84	40	21-10-2024	12-01-2025	DGR	October, 2024
61	Programme on Cyber Security, Cyber Crime, Cyber Laws for the relationship for the Personnel of Cooperative Department/Institutions	3	20	28-10-2024	30-10-2024	CD-Insti	October, 2024
62	Know your Customer, Prevention of Money Laundering and Customer Protection for the Clerks of Banks under NABARD SOFTCOB Scheme	3	30	28-10-2024	30-10-2024	Softcob	October, 2024
63	CAS - MIS for the PACS Secretaries under NABARD SOFTCOB Scheme	3	30	04-11-2024	06-11-2024	Softcob	November, 2024
64	How to do the existing business better in the post reform scenario for the PACS Secretaries under NABARD SOFTCOB Scheme	4	30	11-11-2024	14-11-2024	Softcob	November, 2024
65	Higher Diploma in Cooperative Management (C)	181	20	11-11-2024	10-05-2025	CD	November, 2024
66	Developing PACS into Multipurpose Societies for the DCCB Officials under NABARD SOFTCOB Scheme	3	30	18-11-2024	20-11-2024	Softcob	November, 2024
67	Programme on "Project Appraisal, Loan Documentation and Credit Linked Subsidy Schemes of Government of India/Government of Rajasthan" for the Officers of Banks under NABARD SOFTCOB Scheme	5	30	25-11-2024	29-11-2024	Softcob	November, 2024
68	Book Keeping & Acct using Tally	84	40	25-11-2024	16-02-2025	DGR	November, 2024
69	Programme on Communication Skills, Personality Development for the personnel of Cooperative Department/Institutions	3	20	27-11-2024	29-11-2024	CD-Insti	November, 2024

Sr. No.	Name of Programme	Duration (In Days)	Capacity	From	To	Organization	Month
70	Exposure Visit for the Personnel/Inspectors/Officers of the Cooperative Department	5	20	09-12-2024	13-12-2024	CD	December, 2024
71	Cert Course on General Awareness	84	40	09-12-2024	02-03-2025	DGR	December, 2024
72	Programme on "Cyber Crime/Cyber Law" for the Personnel of UCB	3	20	11-12-2024	13-12-2024	UCB	December, 2024
73	Programme on "Digitalization and Automation in Purchase Management, Inventory Management and Purchase through RTPP Act and GEM (Govt. E Market)" for the employees of Dairy Cooperatives.	5	30	11-12-2024	15-12-2024	Dairy	December, 2024
74	Know your Customer, Prevention of Money Laundering and Customer Protection for the Clerks and Cashiers under NABARD SOFTCOB Scheme	3	30	16-12-2024	18-12-2024	Softcob	December, 2024
75	Programme on Motivation & Conflict Management for the personnel of Cooperative Department/Cooperative Institutions.	3	20	18-12-2024	20-12-2024	CD-Insti	December, 2024
76	Certificate Course on Warehouse Supervisor	84	40	23-12-2024	16-03-2025	DGR	December, 2024
77	Programme on GST and other applicable Taxes for the Cooperative for the Personnel of Cooperative Department, Consumer Cooperative and other Cooperative Institutions	3	20	30-12-2024	01-01-2025	CD	December, 2024
78	Business Development Plan for the PACS Secretaries under NABARD SOFTCOB Scheme	3	30	30-12-2024	01-01-2025	Softcob	December, 2024
79	Programme on Cyber Security, Cyber Crime, Cyber Laws for the relationship for the Personnel of Cooperative Department/Institutions	3	20	06-01-2025	08-01-2025	CD-Insti	January, 2025
80	Business Development Plan for the PACS Secretaries under NABARD SOFTCOB Scheme	3	30	20-01-2025	22-01-2025	Softcob	January, 2025
81	Certificate Course on General Awareness	84	40	27-01-2025	20-04-2025	DGR	January, 2025
82	Programme on Stress and time managment for the personel of coopratve Department/Institutions	3	20	10-02-2025	12-02-2025	CD-Insti	February, 2025
83	Know your Customer, Prevention of Money Laundering and Customer Protection for the Clerks and Cashiers under NABARD SOFTCOB Scheme	3	30	12-02-2025	14-02-2025	Softcob	February, 2025
84	Certificate Course in Computer Fundamental & Applications	84	40	24-02-2025	18-05-2025	DGR	February, 2025
85	Workshop on Women Empowerment, Self Defence and Parenting & Mothershood for the women of Cooperative Department/Institutions	1	20	08-03-2025	08-03-2025	CD-Insti	March, 2025
86	Diploma in Industrial Co-operative Management	84	40	08-03-2025	30-05-2025	DGR	March, 2025
87	Programme on "Digitalization and Automation in Purchase Management, Inventory Management and Purchase through RTPP Act and GEM (Govt. E Market)" for the employees of Dairy Cooperatives.	3	30	12-03-2025	14-03-2025	Dairy	March, 2025
88	Programme on "KYC and Anti Money Laundering" for the Officers of UCBs	3	20	19-03-2025	21-03-2025	UCB	March, 2025
89	Cert Course in Entrepreneurship Development	84	40	22-03-2025	13-06-2025	DGR	March, 2025
90	Cash Management and Fake Note Detection for the Clerks and Cashiers under NABARD SOFTCOB Scheme	3	30	24-03-2025	26-03-2025	Softcob	March, 2025
		Total	2530				