INSTITUTE OF COOPERATIVE MANAGEMENT, JAIPUR

Approved Calendar of Training Programmes for the Year 2025-26

Sr. No.	Name of Programme	Duration	Capacity	From	To	Month	Organization
1	Diploma in Industrial Co-operative Management	12W	40	07-04-2025	27-06-2025	April, 2025	DGR
2	Programme on "Digitalization and Automation in Purchase Management, Inventory Management and Purchase through RTPP Act and GEM (Govt. E Market)" for the employees of Dairy Cooperatives.	3	20	07-04-2025	09-04-2025	April, 2025	Dairy
3	Programme on "RSR, GF&AR, TA Rules, Medical Rules, Pension, RTI & Raj. Coop. Societies Act/Medical Rules/HRA Rules/ Online Salary and Other Bills" for the Inspectors of Cooperative Department/Institutions	3	20	15-04-2025	17-04-2025	April, 2025	CD-Insti
4	Programme on Inspection Enquiry Procecustion of Cooperative Society for Inspectors of Cooperative Department	3	20	21-04-2025	23-04-2025	April, 2025	Coop. Deptt.
5	Programme on Recovery and NPA Management for the Officer's of CCBs and UCB's	3	20	23-04-2025	25-04-2025	April, 2025	CCB-UCB
6	Programme on Rajasthan Service Ruless for the the Officers of Cooperative Department,Institutions and Dairy	3	20	30-04-2025	02-05-2025	April, 2025	CD-Insti-Dairy
7	One Day Workshop on RTI for the Personnel of Cooperative Department, Institutions, Dairy and Cooperative Banks	1	40	02-05-2025	02-05-2025	May, 2025	CD-Insti-Dairy-Banks
8	Programme on "Project Appraisal & Loan Documentation" for the personnel of UCBs	3	20	05-05-2025	07-05-2025	May, 2025	UCB
9	Certificate Course in "Entrepreneurship Development"	12W	40	13-05-2025	02-08-2025	May, 2025	DGR
10	Programme on CAS - MIS for the PACS Secretaries under NABARD SOFTCOB Scheme	3	30	14-05-2025	16-05-2025	May, 2025	Softcob
11	Programme on "Audit Procedure, Accounting Procedure and Analysis of Financial Statement" for the Auditors of Cooperative Department	3	20	19-05-2025	21-05-2025	May, 2025	Coop. Deptt.
12	Higher Diploma in Cooperative Management	36w	20	19-05-2025	23-01-2026	May, 2025	Coop. Deptt.
13	Business Development Plan for the PACS Secretaries under NABARD SOFTCOB Scheme	3	30	21-05-2025	23-05-2025	May, 2025	Softcob

Sr. No.	Name of Programme	Duration	Capacity	From	To	Month	Organization
14	Programme on "MS Word/MS Excel/Internet/CMIS Portal " for the Inspectors/Sr. Assistants/Jr. Assistants of Cooperative Department	3	20	26-05-2025	28-05-2025	May, 2025	Coop. Deptt.
15	Programme on How to do the existing business better in the post reform scenario for the PACS Secretaries under NABARD SOFTCOB Scheme	4	30	03-06-2025	06-06-2025	June, 2025	Softcob
16	One Day Programme on Settlement of Dispute under Section 58 of Cooperative Society Act for the Inspectors of Cooperative Department	1	20	06-06-2025	06-06-2025	June, 2025	CD
17	Certificate Course on Store Keeper	12W	40	09-06-2025	29-08-2025	June, 2025	DGR
18	Programme on Accounting Rules, Final Accounts, Balance Sheet Analysis/Ratio Analysis/Working Capital/Case Inflow/Case Outflow, TDS, TCS, GST and By-Laws for the employees of Dairy Cooperative Societies	3	20	09-06-2025	11-06-2025	June, 2025	Dairy
19	Programme on E-Office Procedure for the personnel of Cooperative Department and Cooperative Banks	3	20	11-06-2025	13-06-2025	June, 2025	Coop. Deptt.
20	Programme on CAS - MIS for the PACS Secretaries under NABARD SOFTCOB Scheme	3	30	23-06-2025	25-06-2025	June, 2025	Softcob
21	Programme on "Audit Procedure, Accounting Procedure and Analysis of Financial Statement" for the Auditors of Cooperative Department	3	20	25-06-2025	27-06-2025	June, 2025	Coop. Deptt.
22	Programme on "RSR, GF&AR, TA Rules, Medical Rules, Pension, RTI & Raj. Coop. Societies Act/Medical Rules/HRA Rules/ Online Salary and Other Bills" for the Inspectors of Cooperative Department/Institutions	3	20	30-06-2025	02-07-2025	June, 2025	CD-Insti
23	Programme on How to do the existing business better in the post reform scenario for the PACS Secretaries under NABARD SOFTCOB Scheme	3	30	07-07-2025	09-07-2025	July, 2025	Softcob
24	Certificate Course on Warehouse Supervisor	12W	40	07-07-2025	26-09-2025	July, 2025	DGR
25	Programme on "Liquidation process of various Cooperative Societies" for the Officers/Inspectors of Cooperative Department	3	20	09-07-2025	11-07-2025	July, 2025	Coop. Deptt.
26	Programme on "Recovery and SARFAESI ACT" for the Officers of UCB	2	20	14-07-2025	15-07-2025	July, 2025	UCB

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27	Programme on "Maintainance of Accounts & Accounting System, Audit Report Feeding, Audit Objection and Compliance" for the Accountants/Executive Officers of Consumer Store	3	20	16-07-2025	18-07-2025	July, 2025	Consumer Store
28	Programme on Office Procedures and E-Goverance for the Ministerial Staff of Cooperative Department and Institutions	3	20	16-07-2025	18-07-2025	July, 2025	CD-Insti
29	Certificate Course in "Entrepreneurship Development"	12W	40	21-07-2025	10-10-2025	July, 2025	DGR
30	Programme on Business Development Plan for the PACS Secretaries under NABARD SOFTCOB Scheme	3	30	21-07-2025	23-07-2025	July, 2025	Softcob
31	Programme on "Preparing of Annual Maps and Modules of Raj Sahakar" for the Officers/Inspectors/Personnel of Cooperative Department	3	20	28-07-2025	30-07-2025	July, 2025	Coop. Deptt.
32	Programme on Know your Customer, Prevention of Money Laundering and Customer Protection for the Clerks and Cashiers under NABARD SOFTCOB Scheme	3	30	04-08-2025	06-08-2025	August, 2025	Softcob
33	Programme on "MIS Techniques" for the officers of Cooperative Department	3	20	06-08-2025	08-08-2025	August, 2025	Coop. Deptt.
34	Certificate Course in Book Keeping & Accounting Using Tally	12W	40	11-08-2025	31-10-2025	August, 2025	DGR
35	Programme on Banking Law and Practice and Legal Aspects in Loan Proposals for the Officers of Banks under NABARD SOFTCOB Scheme	3	30	12-08-2025	14-08-2025	August, 2025	Softcob
36	Programme on "Disciplinary Action Procedure" for the Dy. Registrars/SA of Cooperative Department and Secretaries of PLDB.	3	20	18-08-2025	20-08-2025	August, 2025	Coop. Deptt.
37	Programme on "RSR, GF&AR, TA Rules, Medical Rules, Pension, RTI & Raj. Coop. Societies Act/Medical Rules/HRA Rules/ Online Salary and Other Bills" for the Inspectors of Cooperative Department/Institutions	3	20	20-08-2025	22-08-2025	August, 2025	CD-Insti
38	Certificate Course on General Awareness	12W	40	25-08-2025	14-11-2025	August, 2025	DGR
39	Programme on Ethics and Excellence in Governance for the Ministerial Staff of Cooperative Department and Institutions	2	20	25-08-2025	26-08-2025	August, 2025	CD-Insti
40	One Day Programme on Transfer of Assets and Liability, Division and Amalgamation of Cooperative Societies for the Inspectors of Cooperative Department	1	20	29-08-2025	29-08-2025	August, 2025	CD

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41	One day Programme on The Rajasthan Society Act- 1958 for the Inspectors of Cooperative Department	1	20	01-09-2025	01-09-2025	September, 2025	Coop. Deptt.
42	Programme on "Effective Office Governance" for the Ministerial Staff of Cooperative Department	3	20	08-09-2025	10-09-2025	September, 2025	Coop. Deptt.
43	Programme on "Digitalization and Automation in Purchase Management, Inventory Management and Purchase through RTPP Act and GEM (Govt. E Market)" for the employees of Dairy Cooperatives.	3	20	10-09-2025	12-09-2025	September, 2025	Dairy
44	Programme on Know your Customer, Prevention of Money Laundering and Customer Protection for the Clerks and Cashiers under NABARD SOFTCOB Scheme	3	30	15-09-2025	17-09-2025	September, 2025	Softcob
45	Programme on "Banking Law, Practice and General Banking" for the officers of UCBs	2	20	18-09-2025	19-09-2025	September, 2025	UCB
46	Certificate Course on Warehouse Supervisor	12W	40	22-09-2025	12-12-2025	September, 2025	DGR
47	Programme on Internal Checks and Controls for the Officers of Banks under NABARD SOFTCOB Scheme	3	30	23-09-2025	25-09-2025	September, 2025	Softcob
48	Programme on "KYC and Anti Money Laundering and Cyber Security" for the Officers of CCB's and UCBs	3	20	24-09-2025	26-09-2025	September, 2025	UCB-CCB
49	Programme on "Recovery Procedure" for the officers of Cooperative Department	3	20	24-09-2025	26-09-2025	September, 2025	Coop. Deptt.
50	Programme on Business Development Plan for the PACS Secretaries under NABARD SOFTCOB Scheme	3	30	06-10-2025	08-10-2025	October, 2025	Softcob
51	Programme on Developing PACS into Multipursoe Cooperative society for the BOD, Chairman and Secretaries of Cooperative Societies	3	20	08-10-2025	10-10-2025	October, 2025	MPACS
52	Programme on NPA Management and Accounting Procedure for the Account Personnel & Secretaries of CCB & PLDB	3	20	13-10-2025	15-10-2025	October, 2025	CCB-PLDB
53	Programme on "RSR, GF&AR, TA Rules, Medical Rules, Pension, RTI & Raj. Coop. Societies Act/Medical Rules/HRA Rules/ Online Salary and Other Bills" for the Inspectors of Cooperative Department/Institutions	3	20	15-10-2025	17-10-2025	October, 2025	CD-Insti
54	Diploma in Industrial Co-operative Management	12W	40	27-10-2025	16-01-2026	October, 2025	DGR
55	Programme on How to do the existing business better in the post reform scenario for the PACS Secretaries under NABARD SOFTCOB Scheme	3	30	29-10-2025	31-10-2025	October, 2025	Softcob

Sr. No.	Name of Programme	Duration	Capacity	From	To	Month	Organization
56	Programme on Computer Application for the Junior Assistant of Cooperative Department & Institutions	3	20	29-10-2025	31-10-2025	October, 2025	CD-Insti
57	Programme on Noting and Drafting for Personnel of Cooperative Department, Institutions, Dairy and Cooperative Banks	3	20	29-10-2025	31-10-2025	October, 2025	CD-Insti-Dairy-Banks
58	Programme on Know your Customer, Prevention of Money Laundering and Customer Protection for the Clerks and Cashiers under NABARD SOFTCOB Scheme	3	30	10-11-2025	12-11-2025	November, 2025	Softcob
59	Certificate Course in Retail Management	12W	40	10-11-2025	30-01-2026	November, 2025	DGR
60	Programme on "Computer Application & Internet" for the personnel of Cooperative Department	3	20	12-11-2025	14-11-2025	November, 2025	Coop. Deptt.
61	Programme on Business Development Plan for the PACS Secretaries under NABARD SOFTCOB Scheme	3	30	17-11-2025	19-11-2025	November, 2025	Softcob
62	Programme on " Online Registration of Institutions" for the Inspectors and Ministerial Staff of Cooperative Department	3	20	24-11-2025	26-11-2025	November, 2025	Coop. Deptt.
63	Programme on Accounting Rules, Final Accounts, Balance Sheet Analysis/Ratio Analysis/Working Capital/Case Inflow/Case Outflow, TDS, TCS, GST and By-Laws for the employees of Dairy Cooperative Societies	3	20	26-11-2025	28-11-2025	November, 2025	Dairy
64	Programme on Business Development, Profit Planning and Diversification for the Br. Managers/ Asstt. Managers / Officers of Banks under NABARD SOFTCOB Scheme	3	30	03-12-2025	05-12-2025	December, 2025	Softcob
65	Certificate Course in Computer Fundamental & Applications	12W	40	08-12-2025	27-02-2026	December, 2025	DGR
66	Programme on "Introduction of Disciplinary Action Procedure/Rules/Circulars under CCA Rules" for the Inspectors/Sr. Assistants/Jr. Assistants of Cooperative Department	3	20	10-12-2025	12-12-2025	December, 2025	Coop. Deptt.
67	Higher Diploma in Cooperative Management	36w	20	15-12-2025	21-08-2026	December, 2025	Coop. Deptt.
68	Programme on "Cyber Crime/Cyber Law" for the Personnel of UCB	3	20	17-12-2025	19-12-2025	December, 2025	UCB
69	One Day Workshop on Women Empowerment, Self Defence and Parenting & Mothershood for the women of Cooperative Department/Institutions	1	20	19-12-2025	19-12-2025	December, 2025	CD-Insti
70	Certificate Course on General Awareness	12W	40	22-12-2025	13-03-2026	December, 2025	DGR

Sr. No.	Name of Programme	Duration	Capacity	From	To	Month	Organization
71	Programme on Self sustenance through improved Governance and Management of Resources for the PACS Board Members under NABARD SOFTCOB Scheme	2	30	22-12-2025	23-12-2025	December, 2025	Softcob
72	Programme on "MS Word/MS Excel/Internet/CMIS Portal " for the Inspectors/Sr. Assistants/Jr. Assistants of Cooperative Department	3	20	29-12-2025	31-12-2025	December, 2025	Coop. Deptt.
73	Programme on CAS - MIS for the PACS Secretaries under NABARD SOFTCOB Scheme	3	30	05-01-2026	07-01-2026	January, 2026	Softcob
74	Programme on Computer Accounting & Tally for the Accountant of CCB, UCB & PLDB	3	20	07-01-2026	09-01-2026	January, 2026	CCB-PLDB-UCB
75	Certificate Course in Book Keeping & Accounting Using Tally	12W	40	12-01-2026	03-04-2026	January, 2026	DGR
76	Programme on"MIS Technique, Computer Application & Internet" for the personnel of Cooperative Department	3	20	19-01-2026	21-01-2026	January, 2026	Coop. Deptt.
77	Programme on "RSR, GF&AR, TA Rules, Medical Rules, Pension, RTI & Raj. Coop. Societies Act/Medical Rules/HRA Rules/ Online Salary and Other Bills" for the Employee of Dairy Producer Cooperative Federation	3	20	19-01-2026	21-01-2026	January, 2026	Dairy
78	Programme on E-Filling of ITR & TDS for the Personnel of Cooperative Department, Institutions and Cooperative Banks Coop	3	20	21-01-2026	23-01-2026	January, 2026	CD-Insti-Banks
79	Programme on Know your Customer, Prevention of Money Laundering and Customer Protection for the Clerks and Cashiers under NABARD SOFTCOB Scheme	3	30	27-01-2026	29-01-2026	January, 2026	Softcob
80	Programme on Provisions of GST & other Taxes applicable to Cooperatives for the Personnel of of Cooperative Department, Institutions and Cooperative Banks	3	20	28-01-2026	30-01-2026	January, 2026	CD-Insti-Banks
81	Programme on Developing PACS into Multipursoe Cooperative society for the BOD, Chairman and Secretaries of Cooperative Societies	3	20	04-02-2026	06-02-2026	February, 2026	MPACS
82	Programme on Cash Management and Fake Note Detection for the Clerks and Cashiers under NABARD SOFTCOB Scheme	3	30	09-02-2026	11-02-2026	February, 2026	Softcob
83	Certificate Course on General Awareness	12W	40	09-02-2026	01-05-2026	February, 2026	DGR
84	Programme on "Legal Action under Section 89, 99 & 100" for the Managing Directors of PLDB, Apex Bank & CCB's	3	20	16-02-2026	18-02-2026	February, 2026	PLDB-Apex-CCB

Sr. No.	Name of Programme	Duration	Capacity	From	To	Month	Organization
85	Programme on "Legal Action under Section 89, 99 & 100" for the Secretaries of PLDB/MD CCB/EO, CCB	3	20	23-02-2026	25-02-2026	February, 2026	Coop. Deptt.
86	Programme on CAS - MIS for the PACS Secretaries under NABARD SOFTCOB Scheme	3	30	25-02-2026	27-02-2026	February, 2026	Softcob
87	Certificate Course in Book Keeping & Accounting Using Tally	12W	40	09-03-2026	29-05-2026	March, 2026	DGR
88	Programme on "RSR, GF&AR, TA Rules, Medical Rules, Pension, RTI & Raj. Coop. Societies Act/Medical Rules/HRA Rules/ Online Salary and Other Bills" for the Employee of Dairy Producer Cooperative Federation	3	20	09-03-2026	11-03-2026	March, 2026	Dairy
89	Programme on "Preparing of Audit Report and Compliance of Audit Objections" for the Inspectors of Cooperative Department	3	20	18-03-2026	20-03-2026	March, 2026	Coop. Deptt.
90	Certificate Course on Warehouse Supervisor	12W	40	23-03-2026	12-06-2026	March, 2026	DGR